

Zoom Link	https://salemacademycs.zoom.us/j/83991635993?pwd=4rGk3TZWAvh7U6jfXKe15AkohAy8lb.1
Members Present	Kara McLaughlin, Edward Aroko, Mark Stevens, Julie Rose
Members Absent	Toyuwa Newton, Sal Martinez
SACS Staff	Stephanie Callahan
Recorder	Fallon Burke
Guests	
Start Time	8:06 am
End Time	9:03 am

Minutes

- I. The committee discussed the clarification of the terms of Jeff Whitmore, elected at the June 17, 2024 Board Meeting, and Domina DiBiase, elected at the July 17, 2024 Board Meeting. The Governance Committee will make a motion at the October 23rd Board Meeting to make it very clear in the Board minutes who Jeff and Domina are replacing. The committee agreed to propose the following amendments to the minutes:
 - A. The Governance Committee moves to amend the Minutes from the June 17th Board Meeting to correct the statement regarding Jeff Whitmore’s nomination. The Minutes currently state: "Jeff will complete Alison’s term and begin his own three-year term in January." The corrected statement should read: "Jeff will complete Alison Palmer's term, ending December 31, 2025 and may be nominated for election to his own three-year term in January 2026."
 - B. The Governance Committee moves to amend the Minutes from the July 17th Board Meeting to correct the statement regarding Domina DiBiase’s nomination. The Minutes currently state: "The Governance Committee put forward Domina DiBiase as a new trustee." The corrected statement should read: "The Governance Committee put forward Domina DiBiase as a new Trustee. She will complete Shelby Morrison's term, ending December 31, 2024, and may be nominated for election to her own three-year term at the December Board meeting."
- II. Julie Rose made a motion to authorize the Governance Committee to make a motion at the Board Meeting. The motion is seconded by Eddie Aroko and passed unanimously.
- III. Kara McLaughlin provided committee updates, noting that DESE has extended the Bylaw review deadline to March 1, 2025. Additionally, Kara, Fallon, and Stephanie participated in a brief demo of Board on Track, a board management platform specifically designed for charter

schools. The platform includes both access to its tools and consultancy services, but requires a membership fee. The committee will review additional demos and clarify procurement requirements to determine if further approvals are needed, which will be discussed in Finance and the BOT meeting.

- IV. Lastly, the committee reviewed the board survey and engagement questions provided by Kara and Toyuwa, agreeing that a combination of both is needed.
- V. Approval of the October 4th meeting minutes was postponed until the next meeting.
- VI. The meeting adjourned at 9:03 am.

Documents Referenced During the Meeting:

- Board Participation Survey
- Board Engagement Questions
- October Meeting Minutes